

JFCA - DUAL CREDIT

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Credit from accredited colleges or vocational schools may be used to meet the district's graduation requirements (IHF).

APPROVED: December 13, 1993

AMENDED: January 12, 1998

REVIEWED: January 14, 2002

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JFCA-R - DUAL CREDIT

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College:

High School credit for successfully completing a college course may be granted if approved by a school committee composed of the principal, counselor and a teacher or teachers in the department for which the dual credit is proposed.

The student who wishes to be considered for dual credit must apply in writing to the building principal by May 1 for part-time fall class or full-time class to begin in the fall, or by the end of the first nine weeks for part or full-time classes for spring semester. Dual credit will not be considered after the first session of the college course is met. Students under 18 years of age must have parental or guardian consent to apply for dual credit and such consent is encouraged for students of any age.

The student and parent or guardian are required to hold a conference with the school counselor to review the student's educational plan and to determine how dual credit fits with the plan.

Following the counselor's conference, the student and parent or guardian will present a written proposal for dual credit to the principal. The proposal will include written documentation from the college as to course objectives.

A school committee of the principal, counselor and teacher or teachers in the department for which dual credit is proposed will make the decision to approve or deny dual credit. This committee will determine the amount of high school credit to be granted in accordance with local guidelines. The decision will be heavily influenced by a comparison of course objectives and requirements. The granting of dual credit in no way should be viewed as automatic. Approval to participate will be given only to those students who have demonstrated, through their previous high school courses, the ability to satisfactorily complete college course(s). In order to be considered for full-time placement at Cloud County Community College in lieu of being a full-time student at BJSHS, the student must first have acquired the maximum of available high school credits up to that point and insure that the remainder of any required high school credits will be taken via acceptable substitutes at Cloud County Community College. Unless there are extenuating circumstances, a student will not be allowed to take any part-time college classes in lieu of the same courses if they are already available at Beloit Junior-Senior High School; i.e., a student may not enroll in College Algebra at Cloud County if it is offered at Beloit Junior-Senior High School.

Beloit USD No. 273 will:

- 1). Have entered into a cooperative agreement with Cloud County Community College allowing junior and senior students to enroll in courses at Cloud County Community College.
- 2). Certify the eligibility of a student to enroll at Cloud County Community College by providing an authorization form signed and dated by the high school principal. This authorization form will be sent to the Cloud County Community College Registrar's Office indicating approval for the student to enroll in a Cloud County Community College course. Authorization must be provided each semester/term in which the student takes place.
- 3). Decide if dual credit will be granted for a successfully completed Cloud County Community College course. This will require a grade of "C" or better.

- 4). Add the course and grade to the student's official Beloit High School transcript upon verification that the course has been satisfactorily completed at Cloud County Community College.

The student will:

- 1). Enroll in Beloit Jr.-Sr. High School for regular and/or dual credit.
- 2). Pay all tuition, fees, and other expenses related to enrollment in any Cloud County Community College course and/or Beloit High School fees.
- 3). Be responsible for transportation to and from Cloud County Community College.
- 4). Be responsible for having the course instructor or college provide a midterm progress report and a semester grade by the Friday before graduation. Failure to do so will result in the loss of high school credit for their scheduled graduation.
- 5). Be responsible for providing an accounting of attendance, including a list of absences, if any. Each semester of attendance, the student shall provide an attendance account at midterm and the end of each semester to BJSHS.

Vocational School:

High School credit for successfully completing a course of study at the North Central Kansas Technical College may be granted if approved by the superintendent with the recommendation of the counselor and principal. The vocational credit, successfully completed, will be applied toward the student's elective requirements for graduation. The granting of dual credit in no way should be viewed as automatic.

Beloit High School will:

- 1). Comply with the USD No. 273/North Central Kansas Technical College Master Contract in regard to dual enrollment.
- 2). Certify to the superintendent that an applicant student has demonstrated the ability to successfully complete the program he/she is requesting and meets the requirements set forth in the Policy JT - Student Requirements for Attendance at NCKTC.
- 3). Add the course of study and grade to the student's official Beloit High School transcript upon verification that the course of study has been completed at the NCKTC.

The student will:

- 1). Enroll in Beloit Jr.-Sr. High School for regular and/or dual credit.
- 2). Pay all fees and other expenses related to enrollment in any NCKTC course and/or Beloit High School fees.
- 3). Request official transcripts to be sent to USD No. 273, as a means of successfully documenting completion of college credit via NCKTC.
- 4). Be responsible for transportation to and from NCKTC.

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