BELOIT TROJANS

USD 273 District Office 2020 N. Independence, Beloit, KS 67420 Phone: (785) 738-3261 Fax: (785) 738--4103 **BES Expects Success**

Beloit Elementary School 1201 N. Bell, Beloit, KS 67420 Phone: (785)738-3581 Fax: (785) 738-3357

July 20, 2017



Superintendent Jeff Travis jtravis@usd273.org

Principal Brady Dean bdean@usd273.org

Secretary

Secretary

Lynn Feldmann lfeldmann@usd273.org

Social Worker

Jennifer Eilert jeilert@usd273.org

Social Worker

Michelle Ellenz mellenz@usd273.org Dear Parent or Guardian,

Beloit Elementary School enrollment will take place on August 3rd from 8:00 am to 4:00 pm and August 4th from 8:00 am to 12:00. The enrollment forms are available for download on the district website, http://www.usd273.org/. Please bring these completed forms with you to enrollment. We will have additional copies of these available at enrollment.

The following forms are available for download:

- 1. Required Accident Insurance Form
- 2. Required Beloit Elementary School Fee Schedule
- 3. Optional Skyward Family Access (New users only)
- 4. **Optional -** Application Packet for Free and Reduced Price School Meals and Waiver of Confidentiality for free Child Nutrition program benefits
- 5. Optional Busing Information

We will be implementing the online registration process again this year. Skyward Family Access will be required to complete the online registration process. If you need Skyward Family Access, please contact Lynn Feldmann at 738-3581 or lfeldmann@usd273.org. You can also register for Skyward Family Access on enrollment day. We encourage you to register for Skyward Family Access prior to enrollment to speed up the enrollment process.

After you have Skyward Family Access, login and enroll your student(s) by completing the step by step registration process. Online registration will open July 31st. Once the online registration portion is completed, bring the required completed enrollment forms downloaded from the district website with you on enrollment day and pay any required fees to complete the enrollment process. We will have computers and staff available during enrollment to assist you if you need assistance with online registration.

Enrollment Steps:

- 1. Download, print, and complete the enrollment forms from the district website.
- 2. Register for Skyward Family Access
- 3. Login to Skyward and complete the online registration process (this can be done the day of enrollment if you need assistance)
- 4. Bring completed enrollment forms to enrollment and pay applicable fees

I look forward to meeting you and working with your student. If you have questions, feel free to contact the school office at 738-3581.

Web Page www.usd273.org

> Brady Dean Principal