

**Restitution for Damages**

The board will seek restitution, according to law, for loss and damage sustained by the district because of malicious mischief, vandalism, burglary and other wrongful acts by adults or juveniles.

Adults who are apprehended will be held responsible for payment for any loss or damage. Parents or guardians of juveniles under the age of 18 who are living with said parents/guardians are responsible for vandalism loss and damage caused by their children. Legal procedures may be instituted at the recommendation of the superintendent.

The administrator will notify the superintendent of any loss of, or damage to, district property. The superintendent or his/her representative will investigate the incident. The cost involved in repairing the damage and/or replacing equipment will be determined after consultation with appropriate personnel.

When a juvenile is involved, the superintendent will contact the parents at the conclusion of his/her investigation and apprise them of their legal responsibility. He/she will then notify the parents in writing of the amount of loss or damage sustained by the district. A routine procedure will be followed for any necessary follow-up to secure restitution from the responsible party.

Restitution payments will be made by juveniles or their parents to the business office, and their accounts will be credited accordingly. Persons of legal age will be held responsible for their own payments. If necessary, provisions may be made for payment in several installments. Accounts not paid in full within a specified time may be processed for legal action.

**Return of School Property**

School property must be returned when a student moves out of the district.

**APPROVED: December 13, 1982**

**REVISED: May 8, 2000**

**REVIEWED AND APPROVED: December 12, 2011**