

GCRJ - ARRANGEMENT FOR SUBSTITUTES

GCRJ

Substitute noncertified employees shall be obtained to provide for a level of support commensurate with the regular employees performance as nearly as practicable.

APPROVED: May 13, 1996

AMENDED: November 13, 2000

REVIEWED AND APPROVED: February 13, 2012

GCRJ-R - ARRANGEMENT FOR SUBSTITUTES

GCRJ-R

Whenever an employee is to be absent from duty, such employee shall notify the principal as early as possible or shall arrange to have some other responsible person notify the principal as early as possible of the employee's inability to report to work. The length of the absence shall be predetermined, if possible. In any event, upon returning to duty, the employee shall notify the principal in time to discontinue the service of the substitute.

The rate of pay for substitute noncertified positions shall be established by the Board in accordance with GBRJ-R.

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