

## BOARD MINUTES

January 9, 2023

The Board of Education of Unified School District No. 273 met on Monday, January 9, 2023 at the Board of Education Office with the following members present: Joe File, Kelsey Adams, Amber Krier, Tony Thompson, Jason Johnson and Jake Ludwig. Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Brady Dean, Beloit Elementary School Principal and MCPC/MCELC Executive Director; Casey Seyfert, Beloit Jr-Sr High School Principal; Janet Porter, Beloit Elementary School Assistant Principal, Kyle Beisner, Beloit Jr.-Sr. High School Vice-Principal/Activities Director; and Cassie Kopsa, Special Education Assistant Director

President Johnson called the regular meeting to order at 6:30 P.M.

Guests present were: Garry Lowry; Grady Seyfert; Scot Loyd; Brian Debey; Addison Beaumont; Leadership Mitchell County Members: Nicki Cleveland, Lauren Durham, Britaine Serrault, Angie Ahlvers, Chad Lackey, Alex Bell, Cody Thompson, Jean Brummer, Logan Chism, John Berg, JR Hynek and Brandon Tritsch.

A motion was made by Thompson, seconded by File, to adopt the agenda. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Krier, seconded by Adams, to approve the consent agenda with this motion, the following were approved:

Minutes of December 12, 2022 Regular Board Meeting and Planning Session;  
Payment of Bills and Claims;  
Approval of Revenue Journals;  
Approval of BOE, BES and BJSHS Activity Funds;  
Resignations:  
Andrew Niemczyk, Physical Education Teacher, Beloit Elementary School;  
Heidi Donley, Parent Educator, Parents As Teachers;  
Crystal Bottner, Paraeducator, Beloit Elementary School.

Motion carried: 6 Yeas, 0 Nays.

### BILLS

<b>PAID DECEMBER 5, 2022:</b>		American Fidelity Assurance	14,983.67
Advance Life Ins of KS	926.16	American Fidelity Assurance Co	9,402.00
		Flex Account Administration	7,537.65
<b>PAID DECEMBER 16, 2022:</b>		Berman & Rabin, PA	388.37
BlueCross BlueShield of KS	750.00	Meredith Johnson, Treasurer	408.00
		First National Bank & Trust	388.38
<b>PAID DECEMBER 20, 2022:</b>		First National Bank & Trust	176,562.73
MG Trust	425.00	Kansas Payment Center	285.00
Am Fidelity Health Svcs Admin	250.00	KPERS	50,769.90

KPERS Retirement WAR	3,950.56	Christian Darnell	6.75
KPERS-Optional Life	326.85	Deep Space Sparkle	379.00
KS Department of Revenue	28,558.54	Delta Dental of Kansas	10,272.93
KS Employment Security Fund	2,566.67	Dollar General	193.55
Security Benefit Life Ins Co	800.00	Heidi Donley	205.34
USD 273 Health Reserve	114,615.19	DS Busline, Inc.	57,650.11
Fiduciary Trust Co of NH	1,200.00	Ashley R. Eck	105.89
<b>Total</b>	<b>413,418.51</b>	Ron Elniff	214.70
		Emotional Milestones	2,000.00
<b>PAID DECEMBER 28, 2022:</b>		Kayle Ester	12.00
BlueCross BlueShield of KS	126,821.78	Fouts Insurance, LLC	100.00
		Lijah Gerstner	25.50
<b>PAID DECEMBER 30, 2022:</b>		Jenna Gottschalk	30.42
BlueCross BlueShield of KS	0.59	Leslie Gutschow	42.00
		Michelle Hahn	144.14
<b>PAID JANUARY 9, 2023:</b>		Heineken Electric Co	226.34
Ackerman Supply, Inc.	36.31	Hiserote Trash Removal	320.00
American Boiler & Mechanical	549.00	Houghton Mifflin	4,875.89
American Digital Security	287.99	HQH20 Inc./Culligan	222.00
Apple One Media, Inc.	3,164.00	Korryn Hubert	33.00
Joshua Bass	9.00	Wayne Huggins	100.00
Quentin Bass	24.00	April Jensen	387.17
Savannah Bass	22.50	Kirsten Jones	212.24
Beyond the Individual	7,575.00	Daniel Kelly	264.42
Big T's Diner & Catering	962.50	Nathan Kemling	80.00
Beloit Jr-Sr High Petty Cash	932.39	Donna J. Kennedy	29.25
Blade-Empire Publishing	1,914.00	Kingdom Cartridge	269.00
Felisha Bland	361.53	Shelby Koetter	28.08
Boettcher Supply, Inc.	1,502.02	Kansas Gas Service	1,738.10
Melissa Brown	32.02	Krier's Auto Parts, Inc.	168.54
BeyLee Brummet	197.73	Liberty Hardwoods, Inc.	1,246.10
Bubba Q's	148.67	Matheson Tri-Gas, Inc.	1,416.24
Carrico Implement Co, Inc.	146.58	Loyd Group, LLC	9,840.00
Central Valley Ag	726.93	Shelton Lund	24.00
Dawn Chandler	110.59	Amanda McGuire	265.86
City of Beloit	18,748.81	Becky Byarlay-McQueen	272.61
Linda S. Cox	310.64	Midwest Bus Sales, Inc.	65.32
Craig Home Care	117.82	Midwest Bus Leasing, Inc.	2,000.00
Crumbaker Oil & Feed, LLC	4,706.00	MC County Sheriff's Office	50.00
Cunningham Telephone	1,946.85	MC County Solid Waste	10.00
D3 Design & Finish	2,963.87	National Fire Suppression	1,708.00

Nex-Tech Wireless	2,664.49	Xerox Financial Services	2,032.03
Greg Nicholson	6,500.00	Yearli by Greatland	99.00
Sarah Norman	213.00	Zachary's Ace Hardware	352.59
OPAA!	43,274.00	<b>Total</b>	<b>231,671.23</b>
Chirine Ouzin	46.80		
Pearson Clinical	1,548.95	<b>FUND SUMMARY:</b>	
Pitney Bowes, Inc.	284.16	GENERAL FUND	110,023.24
Prairie Fire Coffee	1,225.54	SUPPLEMENTAL GENERAL	4,758.53
Providence Working Canines	460.54	CAPITAL OUTLAY	17,077.87
Pur-O-Zone	2,006.17	TITLE IVA STUD SUPP/ACA	1499.40
Quill Corporation	1,432.42	TITLE II-A TEACHER QUAL	606.08
Jill Ramsey	105.65	FOOD SERVICE	40,822.44
Ray's AppleMarket	1,728.54	PARENT EDUCATION FUND	796.94
Reliance Standard	1,207.52	CAREER & POSTSECND ED	4,919.34
Schendel Pest Control	360.00	HEALTH CARE RESERVE	11480.45
Schnell & Pestinger, Inc.	1,452.00	TEXTBOOK & STUD REV	4,875.89
Anna N. Schoen	15.80	COOP SPECIAL ED	20576.15
School Specialty	514.22	MEDICAID	2151.90
Casey Seyfert	514.86	SMART START (MCPC)	12083.00
Shar Products Company	23.95	<b>TOTAL</b>	<b>231,671.23</b>
Alisha Smith	2.25		
Solomon Valley Home Center	1,595.63	<b>PAID JANUARY 16, 2023:</b>	
Stillwell Sales, LLC	4,450.00	Crystal Bean	24.10
St. John's Catholic School	2,105.48	Debbie Beckmeyer	401.31
Thompson's O.K. Tire, Inc.	341.72	Jana Coil	75.06
Tom's Music House	15.00	Carli Denning	148.59
USD 273 Food Service	3,429.80	Joelle Emerson	465.66
USD 298 Lincoln	1,140.80	Bernetta Hlad	81.90
USD 299 Sylvan Grove	412.14	Allison Johnson	29.84
Waconda Trader	226.80	Donna J. Kennedy	26.33
Wall-To-Wall Carpet & Interior	44.64	Shelby Koetter	29.25
Brianna Walter	31.59	Renee J. Mason, RPT	308.88
Watts & Sons	120.50	Marlene Nelson	105.30
WAXIE Sanitary Supply	556.73	Desiree Richards	257.40
West Music	197.60	Tracy Sulsar	33.93
Jami Widrig	117.60	Brianna Walter	21.06
Kathy Wilson	93.60	Robert Watson	84.83
WoodRiver Energy, LLC	3,995.88	<b>Total</b>	<b>2,093.44</b>

The Superintendent expressed his thanks to the board for all of their work and presented them certificates for School Board Appreciation Month. The Superintendent introduced Nicki Cleveland who presented to the board, Project Adam. This is a project that advocates for providing proper AED and CPR training. Leadership Mitchell County members would like to partner with the school district to begin this project in our schools. The Superintendent then introduced Scot Loyd with Loyd Group who is the district's auditor. Scot Loyd presented to the board the district's audit report stating there were no violations for the second year in a row. Mr. Loyd expressed the importance for the district to build up the cash balances to have more than 1.1 months of reserves in this current economy.

The Superintendent updated the board on the Mitchell County Early Learning Center buildings since the water pipe break. The insurance company is considering it to be one incident; therefore, our deductible will be \$10,000 for both buildings. The MCELC had to be closed for two days in order for our staff to be able to clean and make the buildings safe for reopening. The superintendent expressed his great appreciation for everyone, especially the maintenance crew, for their hard work addressing this issue. The Superintendent discussed with the board the purchase of a pickup for \$6,500 that the maintenance staff will use. This pickup will replace the older white pickup at the elementary school.

Grady Seyfert gave the Student Council Report.

Addison Beaumont gave the Jag-K Report.

Janet Porter gave the PTO Report.

A motion was made by Krier, seconded by Thompson, to approve the establishment of Project Adam in our schools with a partnership with Leadership Mitchell County. Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by Ludwig, to approve the 2021-2022 audit report as presented by Scot Loyd with Loyd Group, the Board of Education auditing firm. Motion carried: 6 Yeas, 0 Nays.

Krier moved that the Board accept the Resolution to Elect School Board Officers. The motion was seconded by Adams. Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by Adams, to approve the Resolution for Regular Board of Education Meetings. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Thompson, seconded by File, to approve starting the process of Construction Management At-Risk. Motion carried: 6 Yeas, 0 Nays.

Thompson moved that the Board of Education go into executive session at 7:35 P.M. for the purpose of discussing personnel matters on non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 7:50 P.M. in this room with Jeff Travis and Casey Seyfert remaining. The Board of Education reconvened into open session at 7:42 P.M. The motion was seconded by Ludwig. Motion carried: 6 Yeas, 0 Nays.

Thompson moved that the Board of Education go into executive session at 7:50 P.M. for the purpose of discussing personnel matters on non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 7:55 P.M. in this room. The motion was seconded by Ludwig. Motion carried: 6 Yeas, 0 Nays.

The meeting reconvened into open session at 7:55 P.M.

A motion was made by Adams, seconded by Krier, to approve Brady Dean's transfer to be the Executive Director of MCPC on a shortened contract from being both the Beloit Elementary School Principal and the Executive Director of MCPC on a year to year basis. Also in this motion to transfer Janet Porter from the Beloit Elementary School Assistant Principal to be the Head Principal of Beloit Elementary School and transfer Garry Lowry from his teaching position at Beloit Jr-Sr High School to be the Assistant Principal at Beloit Elementary School. Both Janet and Garry will receive two-year contracts with this transfer. Their contracts will be good for the 2023-2024 and 2024-2025 school years. Also, included in this motion is to extend Administrators' contracts Kyle Beisner, Beloit Jr-Sr High School Assistant Principal/Athletic Director; Cassie Kopsa, Special Education Assistant Director; Casey Seyfert, Beloit Jr-Sr High School Principal; and Jeff Travis, Superintendent contracts another year making their contracts good for the 2023-204 and 2024-2025 school years. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Thompson, seconded by Ludwig, that the meeting adjourn. Meeting adjourned at 7:57 P.M. Motion carried: 6 Yeas, 0 Nays.

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President, Board of Education

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Clerk, Board of Education