

BOARD MINUTES
July 10, 2023

The Board of Education of Unified School District No. 273 met in regular session on Monday, July 10, 2023 at 6:30 P.M., at the Board of Education Office with the following members present: Jason Johnson, Joe File, Kelsey Adams, Jacob Ludwig, Amber Krier and Jonathan Stillwell (6:34 PM). Also present were Jeff Travis, Superintendent; Tiffany Schroeder, Clerk; Casey Seyfert, Beloit Jr-Sr High School Principal Janet Porter, Beloit Elementary School Principal, Garry Lowry Beloit Elementary School Assistant Principal; and Christie Gerdes, Beloit Special Education Cooperative Director.

President Johnson called the meeting to order at 6:30 P.M.

Guests present were: Brian Debey and Brennan Eilert.

A motion was made by Johnson, seconded by Adams, to elect Joe File as President and Amber Krier as Vice-President. Motion carried: 5 Yeas, 0 Nays.

A motion was made by Krier, seconded by Ludwig to adopt the agenda moving 4) Superintendent's Report and 5) Administrator's Reports to 19a) and 19b) respectively; to change the rate on 8b) Reimbursement for Mileage to 65.5 and strike 18) Revenue Neutral Rate Resolution. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Johnson, to approve the consent agenda with this motion, the following were approved:

- Minutes of June 12, 2023 Regular Board Meeting;
- Payment of Bills and Claims;
- Approval of Revenue Journals;
- Approval of BOE, BES and BJSHS Activity Funds;
- Contracts:
 - Leah Larson, Master Level Para, Early Childhood in Lincoln/Lucas
 - Annette Kjellberg, Long Term Substitute, Beloit Elementary School.
- Resignations:
 - Lindsey Marshall, Custodian, Beloit Special Education Cooperative;
 - Casey Seyfert, Assistant High School Football Coach, Beloit Jr-Sr High School;
 - Michelle Waldmann, Paraeducator, Beloit Elementary School;
- Transfer:
 - Elizabeth Holway, Jr-Sr High School Art Teacher to District Wide Gifted Teacher.

Motion carried: 6 Yeas, 0 Nays.

BILLS

PAID JUNE 5, 2023:

Advance Life Ins of KS

PAID JUNE 20, 2023:

968.40 MG Trust

425.00

Am Fid Health Svcs Admin	250.00	Central Valley Ag	32.16
American Fidelity Assurance	14,456.51	City of Beloit	15,703.63
American Fidelity Assurance Co	12,538.33	Crumbaker Oil & Feed, LLC	1,743.64
Flex Account Administration	7,300.15	Dash Medical Gloves	178.80
Berman & Rabin, PA	389.48	Dollar General	290.12
Meredith Johnson, Treasurer	408.00	DS Busline, Inc	399.36
First National Bank & Trust	389.48	Ashley R. Eck	197.44
First National Bank & Trust	160,763.73	Christine Elam	453.38
Kansas Payment Center	285.00	Lynn Feldmann	47.97
KPERS	46,593.01	Adam File	44.10
KPERS Retirement WAR	4,159.56	Frasier, Johnson & Martin, LLC	1,337.40
KPERS-Optional Life	267.26	Avery Gates	1,206.95
KS Dept of Revenue	26,526.43	Genesis Technologies, Inc	2,500.00
KS Employment Security Fund	711.57	Susan Grabon	23.28
Security Benefit Life Ins Co	800.00	Hiserote Trash Removal	512.00
USD 273 Health Reserve	85,220.30	Image Quest	1,948.40
FTC-Fiduciary Trust Co of NH	1,200.00	Kaplan Early Learning	52.50
Total	362,258.81	KCCTO	16.00
		KDNS FM	100.00
PAID JUNE 28, 2023:		Kingdom Cartridge	567.00
BlueCross BlueShield of KS	126,037.49	Kansas Gas Service	914.26
		Krier's Auto Parts, Inc	589.10
PAID JUNE 30, 2023:		Lincoln Sentinel	480.00
Ackerman Supply, Inc	176.35	Renee J. Mason, RPT	29.25
American Digital Security	2,063.20	Amanda McGuire	578.36
Amanda Anderson	316.85	Bethany Mitchell	174.74
Bell Memorials	375.00	Mitchell Co Solid Waste	42.00
Beloit Elementary School	19.95	Nex-Tech Wireless	2,642.01
Beloit Jr-Sr High School	3.72	Kansas One-Call System, Inc	4.80
Beloit Buick GMC, LLC	99.67	OPAA!	72.00
BES Petty Cash	1,000.00	Chirine Ouzin	527.25
Beyond the Individual	862.50	Pitney Bowes, Inc.	270.15
BJSHS Petty Cash	1,000.00	Pitney Bowes, Inc.	217.41
Blade-Empire Publishing	1,106.20	United States Postal Service	550.00
BOE Petty Cash	1,500.00	Prairie Fire Coffee	503.75
Boettcher Supply, Inc	820.25	Pur-O-Zone	1,973.42
Bump Armor Tech	1,246.96	Quill Corporation	456.50
Card Services	11,610.37	Jill Ramsey	99.80
Cawker City Ledger	58.13	Ray's AppleMarket	696.91
CDW Government	18,101.91	Reliance Standard	1,235.84

Republican Valley Landscape	2,204.10	PAID JUNE 30, 2023:	
School Mate	1,066.50	Am Fid Health Svcs Admin	50.00
Amanda Seyfert	32.80	American Fidelity Assurance	103.70
Casey Seyfert	2,526.14	Flex Account Administration	250.00
Shar Products Company	202.32	First National Bank & Trust	9,540.34
Smoky Hill/Cent KS Ed Svc Ctr	2,527.20	KPERS	2,084.49
Solomon Valley Home Center	2,579.78	KS Dept of Revenue	1,492.16
SW KS Area Cooperative	2,350.69	KS Employment Security Fund	34.58
St John's Catholic School	6,689.52	USD 273 Health Reserve	2,537.08
Subway	91.18	American Fidelity Assurance	1,168.75
Jennifer Thompson	25.03	American Fidelity Assurance Co	470.00
Thompson's O.K. Tire, Inc	368.16	Flex Account Administration	495.83
Tom's Music House	78.00	Meredith Johnson, Treasurer	153.00
Trane US, Inc	1,157.33	First National Bank & Trust	17,684.82
USD #272 Waconda	3,529.96	KPERS	4,451.35
USD #298 Lincoln	4,482.50	KPERS Retirement WAR	475.65
USD #299 Sylvan Grove	274.77	KPERS-Optional Life	40.80
Waconda Trader	630.00	KS Dept of Revenue	3,060.48
Wall-To-Wall Carpet & Interior	960.44	KS Employment Security Fund	74.27
Watts & Sons	255.00	Security Benefit Life Ins Co	400.00
WoodRiver Energy, LLC	272.64	USD 273 Health Reserve	7,512.76
Xerox Financial Services	3,429.06	American Fidelity Assurance	912.41
Zachary's Ace Hardware	1,990.23	American Fidelity Assurance Co	370.00
Total	117,496.09	Flex Account Administration	412.50
		Meredith Johnson, Treasurer	102.00
		First National Bank & Trust	14,503.91
FUND SUMMARY:		KPERS	3,519.05
GENERAL FUND	58,968.32	KPERS Retirement WAR	1,135.20
SUPPLEMENTAL GENERAL	4,688.02	KPERS-Optional Life	35.10
CAPITAL OUTLAY	12,822.94	KS Dept of Revenue	2,540.67
DRIVER TRAINING	1,582.81	KS Employment Security Fund	60.86
TITLE IVA Stud Support	1,965.60	Security Benefit Life Ins Co	400.00
TITLE II-A Teacher Quality	4,723.92	USD 273 Health Reserve	5,833.52
FOOD SERVICE	44.10	Total	81,905.28
PARENT EDUCATION FUND	1246.37		
CAREER & POSTSECND ED	292.08		
HEALTHCARE SVCS			
RESERVE	1235.84	PAID JULY 10, 2023:	
COOP SPECIAL ED	21,349.64	Blade-Empire Publishing	492.80
MEDICAID	71.31	Brenda Sue LaFever	8,378.47
SMART START (MCPC)	8505.14	Bullseye, LLC	9,800.00
TOTAL	117,496.09	Cunningham Telephone	1,585.34

Fouts Insurance, LLC	221,911.04	Waconda Trader	67.20
Harris School Solutions	1,286.85	Total	318,227.85
HQ H2O Inc/Culligan	203.00		
JAG-K	11,220.00	FUND SUMMARY:	
KSHSAA	2,524.37	GENERAL FUND	212,944.08
Matheson Tri-Gas, Inc	458.45	SUPPLEMENTAL GENERAL	8,995.42
SafeDefend, LLC	3,960.00	AT-RISK (4 YR OLD)	1319.40
Schools for Quality Education	400.00	AT-RISK (K-12)	12539.40
School Specialty	448.11	CAPITAL OUTLAY	31,960.72
Shar Products Company	1,659.47	TITLE I	791.64
Skyward-Network Program	13,445.00	FOOD SERVICE	2,495.76
Smoky Hill/Cent KS Ed Svc Ctr	9,745.50	PARENT EDUCATION FUND	5789.61
Solomon Valley Home Center	19,622.25	CAREER & POSTSECND ED	1,513.97
SEK Education Svc Ctr	6,484.00	COOP SPECIAL ED	29,231.04
Superior Publishing Co, Inc	36.00	SMART START (MCPC)	10646.81
USD 273 Capital Outlay	4,500.00	TOTAL	318,227.85

A motion was made by Adams, seconded by Stillwell, to approve Board of Education appointments for the 2023-2024 school year. Motion carried: 6 Yeas, 0 Nays. With this motion the following were approved:

- a). Tiffany Schroeder – Clerk of Board
- b). Tara Miner – Deputy Clerk of Board
- c). Mindy Hilt – District Treasurer
- d). Jim Johnson – Board Attorney
- e). Joe File – KASB Governmental Relations Network

A motion was made by Stillwell, seconded by Ludwig, to set the regular board meetings for the 2023-2024 fiscal year on the second Monday of each month, except March when it will be on the first Monday due to Spring Break and said meetings be at 6:30 P.M. at the Board of Education Office, under the Home Rule Authority. Motion carried: 6 Yeas, 0 Nays. With this motion the following were also approved for the 2023-2024 school year.

- That First National Bank & Trust (Solomon Valley Bank), Guaranty State Bank and Trust Company of Beloit, First Bank of Beloit, and Central National Bank as depositories for Unified School District No. 273.
- That the Beloit Call be appointed as official newspaper.
- Appoint Casey Seyfert, Jr.-Sr. High Principal; Janet Porter, Elementary Principal; and Christie Gerdes, Special Education Director, as the school employees responsible for reporting truanancies in accordance with the statutes of the State of Kansas for the 2023-2024 school year.
- Appoint Mindy Hilt as Food Service Representative for 2023-2024.
- Appoint Mindy Hilt as determining official for free/reduced price meals.
- Appoint Jeff Travis as hearing official for free/reduced price meals.
- Appoint Tiffany Schroeder as the authorized representative for KPERS and Public Information Officer.

- Appoint Jeff Travis as additional signers for KPERS.
- Designate Casey Seyfert, Janet Porter and Christie Gerdes to notify teachers and others about students with a history of dangerous behavior.
- Designate Jeff Travis as compliance coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX and Section 504 (ADA).
- Designate Jeff Travis as the representative for federal funds.
- Designate Jeff Travis as representative to apply for funding for FY24 “Consolidated Plan”.

A motion was made by Krier, seconded by Adams, to approve the following for 2023-2024:

a). Milk prices:

Students K-6	\$0.55
Adults	\$0.55

b). Reimbursement mileage rate: 65.5 cents per mile

c). Driver Education fees:

USD 273 students	\$150.00
Non USD 273 students	\$250.00

The fee includes the permit fee.

d). Textbook fees:

PreK-6 grade	\$45.00
7 th -12 th grade	\$45.00

e). Activity fees:

Student	\$30.00
Individual Adult	\$60.00
Family	\$110.00

Motion carried: 6 Yeas, 0 Nays.

A motion was made by Stillwell, seconded by Adams, to approve the chromebook fee for grades 7-12 at a rate of \$10.00. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Krier, to approve/establish the Petty Cash Accounts (Board Office \$1,500.00; Elementary School \$1,000.00; Jr.-Sr. High School \$1,000.00). Motion carried: 6 Yeas, 0 Nays.

A motion was made by Stillwell, seconded by Ludwig, to adopt the early payment request policy per KSD 12-105 (b) for fiscal year ending June 30, 2024. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Johnson, seconded by Ludwig, to waive the provisions of GAAP and fixed asset accounting for FY24. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Krier, seconded by Ludwig, to adopt resolutions for Beloit Elementary and Beloit Jr.-Sr. High School activity funds. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Adams, to authorize the superintendent to dispose of surplus property during the 2023-2024 school year. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Johnson, seconded by Adams, to approve the addition of the Class of 2027 for the Beloit Jr.-Sr. High School activity fund. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Stillwell, to set the following district credit card limits: Jeff Travis \$5,000; Christie Gerdes \$2,000; Casey Seyfert \$2,000; Janet Porter \$2,000; Garry Lowry \$2,000; Kyle Beisner \$2,000; Cassie Kopsa \$2,000 and all other credit cards with a \$2,000 limit. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Johnson, seconded by Ludwig, to approve year 4 of 5 bus contract for DS Busline. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Krier, seconded by Adams, to approve the NCKC4 membership fee of \$6,000 annually. Motion carried: 6 Years, 0 Nays.

The superintendent introduced Jameon Schwarz with Black Wolf Sports Surfacing attending by Zoom. Jameon explained the process of renovating the two lower tennis courts expecting to cost \$63,500. The A/C rooftop unit for the Beloit Jr-Sr High School is planned to be here next week. Blue Cross/Blue Shield was the lowest health insurance bid received. However, it is still a 17% increase from last year.

Krier and Adams left the meeting at 7:15 PM.

The superintendent continued with his report letting the board know of the Board Tour planned for Friday, August 11th beginning at the Special Education office at 4:30 PM, then continuing to BHS, then on to BES and ending the evening with a meal at Ringneck Ranch, Tipton KS. Summer projects were updated to the board and the graduation date was planned for May 11, 2024.

A motion was made by Ludwig, seconded by Stillwell, to approve the bid from Black Wolf Sports Surfacing for \$63,500 to renovate the lower two tennis courts. Motion carried: 4 Yeas, 0 Nays.

Ludwig moved that the Board of Education go into executive session at 7:41 p.m. for the purpose of discussing matters relating to actions adversely or favorably affecting a person as a student because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 8:02 p.m. in this room with Jeff Travis and Casey Seyfert remaining. The motion was seconded by Johnson. Motion carried: 4 Yeas, 0 Nays.

The meeting reconvened into open session as 8:02 p.m.

Ludwig moved that the Board of Education go into executive session at 8:02 p.m. for the purpose of discussing matters relating to actions adversely or favorably affecting a person as a student because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 8:22 p.m. in this room with Jeff Travis and Casey Seyfert remaining. The motion was seconded by Johnson. Motion carried: 4 Yeas, 0 Nays.

The meeting reconvened into open session as 8:22 p.m.

Ludwig moved that the Board of Education go into executive session at 8:22 p.m. for the purpose of discussing matters relating to actions adversely or favorably affecting a person as a student because if this matter were discussed in open session it might invade the privacy of those discussed and that the Board of Education reconvene into open session at 8:32 p.m. in this room with Jeff Travis and Casey Seyfert remaining. The motion was seconded by Johnson. Motion carried: 4 Yeas, 0 Nays

The meeting reconvened into open session as 8:29 p.m.

A motion was made by Johnson, seconded by Ludwig, that the meeting adjourn. Meeting adjourned at 8:30 P.M. Motion carried: 4 Yeas, 0 Nays.

President, Board of Education

Clerk, Board of Education