

BOARD MINUTES
July 8, 2019

The Board of Education of Unified School District No. 273 met in regular session on Monday, July 8, 2019 at 6:30 P.M., with the following members present: Joe File, Jason Johnson, Jacob Ludwig, Sharra Odle, Mike Riemann and Tony Salcido. Also present were Jeff Travis, Superintendent and Doris Gasper, Clerk.

Jason Johnson called for nominations for President of the Board. Sharra made the motion to elect Jason Johnson as the USD 273 Board President and Joe File as the USD 273 Board Vice-President under the Home Rule Authority. Motion carried: 6 Yeas, 0 Nays.

President Johnson called the meeting to order.

Guests present were: Terry Bailey and Tiffany Schroeder.

A motion was made by Riemann, seconded by File, to adopt the amended agenda by adding Item 19a) Class of 2023. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by Salcido, to approve the consent agenda with this motion, the following were approved:

- Minutes of June 10, 2019 meeting;
- Payment of Bills and Claims from June 28, 2019 and July 8, 2019;
- Revenue Journals;
- BOE, BES and BJSHS Activity Funds;
- Contracts for:
Christine Campbell, Social Worker, Transitional Crisis Center.
- Resignations of:
Sally Behrens, Paraeducator, Lincoln Schools;
Jeannie Jorgensen, Paraeducator, Lincoln Schools;
Richard Miller, Paraeducator, Waconda School District.

Motion carried: 6 Yeas, 0 Nays.

BILLS

PAID JUNE 5, 2019:		Reliance Standard	1,968.08
BlueCross BlueShield of Kansas	1,099.65	Card Services	5,215.53
		TOTAL	7,189.61
PAID JUNE 7, 2019:			
BlueCross BlueShield of Kansas	11,907.93	PAID JUNE 21, 2019:	
		BlueCross BlueShield of Kansas	19,865.67
PAID JUNE 14, 2019:			
BlueCross BlueShield of Kansas	18,878.89	PAID JUNE 28, 2019:	
		BlueCross BlueShield of Kansas	74,981.31
PAID JUNE 18, 2019:		BlueCross BlueShield of Kansas	46,395.18
KS Dept of Revenue	6.00	TOTAL	121,376.49

PAID JUNE 20, 2019: June Payroll**Withholdings:**

MG Trust	475.00	DataKeeper Technologies	425.00
American Fidelity Assurance Co.	12,184.24	Erin Deaver	155.87
American Fidelity Assurance Co.	5,335.00	Demco	137.47
Flex Account Administration	7,638.60	Dollar General	600.00
Meredith Clark, Treasurer	588.00	DS Busline, Inc.	1,404.48
Carl B. Davis	680.00	Ashley Eck	94.56
First National Bank & Trust	144,820.17	EPM	62.50
KS Payment Center	285.00	Father Flanagan's Boys' Home	11,602.39
KPERS	40,550.28	Lynn Feldmann	74.77
KPERS - WAR	1,645.58	Flaghouse Inc.	918.84
KPERS-Optional Life	373.51	Fouts Insurance LLC	126.00
KS Department of Revenue	21,844.24	Susan Grabon	257.79
KS Employment Security Fund	614.09	Heinemann Professional	60,550.20
Security Benefit Life Ins. Co.	400.00	Melinda Hilt	131.78
United School Administrators	36.07	Heather Isbell	402.76
USD 273 Health Reserve	109,976.84	The Jewell County Record	24.00
Waddell & Reed, Inc.	1,150.00	Johnson Controls Fire Prot.	2,050.00
TOTAL	348,596.62	Kirsten Jones	34.88
		KS Assoc of Educ Serv Agency	4,500.00
		KS School for Deaf	623.00
		KS State Dept of Education	75.00
		KS Child Care Training Opport.	100.00

PAID JUNE 28, 2019:

Amanda Anderson	196.20	Keystone Learning	4,883.10
Beloit City	28,750.00	Krier's Auto Parts Inc.	292.19
Beloit Medical Center	1,320.00	Lakeshore Learning	62.05
Beloit Buick GMC, LLC	87.31	MakerBot Industries, LLC	256.50
Krista Biggs	360.79	Renee Mason	191.84
Blade-Empire Publishing	172.80	Amanda McGuire	703.54
Boettcher Supply Inc.	1,007.30	Missouri Turf Paint	1,035.86
Bound to Stay Bound	3,677.53	Bethany Mitchell	173.96
Byte Speed	335.00	Mitchell Cty Sheriff's Office	100.00
Gaye Callich	76.45	NCK Sp Ed Coop West	1,403.00
Carrico Implement Co.	10,750.00	Nex-Tech	1,765.28
Cawker City Ledger	79.00	Theresa Niblock	906.00
Cintas Fire Protection	2,868.27	OPAA! Food Management	385.20
City of Beloit	11,626.06	Hannah Perez	59.19
Amy Clark	180.29	Peripole, Inc.	67.45
Cloud County Health Dept	100.00	Peter Zaret & Sons	57.00
Coppoc Screenprinting	168.00	Pitney Bowes Inc.	304.74
Linda S. Cox	171.13	United States Postal Service	1,400.00
Dash Medical Gloves	235.40	Quill Corp	1,052.76

Ray's Applemarket	1,249.00	USD 273 Health Reserve	2,990.00
Ricoh USA	1,802.26	TOTAL	13,642.31
Salina Steel Supply Inc.	289.20		
Anna N. Schoen	83.93	PAID JULY 8, 2019:	
Shamburg Oil Co., Inc.	2,709.89	AMERESCO, Inc.	475.00
Smoky Hill/Central KS Ed Svc Ctr	1,960.00	Beloit Floral	39.00
Solomon Valley Home Center	53.03	Beloit Elem School Petty Cash	1,000.00
SW KS Area Coop Dist. 613	1,944.00	Beloit Jr-Sr High School Petty Cash	1,000.00
Thompson's OK Tire	136.66	Blade-Empire Publishing	648.00
Tom's Music House	197.78	Board Office Petty Cash	1,500.00
USD 273 Food Service	5,637.36	BSN Sports	1,439.00
Waconda Trader	703.70	CenterPoint Energy Services	560.56
Watts & Sons	2,648.13	Central Valley Ag	69.89
Kathy Wilson	80.22	Champion Teamwear	2,828.60
Zachary's Ace Hardware	1,355.07	Cunningham Telephone	5,168.50
TOTAL	182,462.71	Delta Dental of Kansas	12,443.04
		Fouts Insurance	134,222.00
FUND SUMMARY:		Frasier, Johnson & Martin LLC	1,539.00
GENERAL FUND	18,087.28	Genesis Technologies	2,500.00
SUPPLEMENTAL GENERAL	82,089.48	HQ H20	153.50
CAPITAL OUTLAY	11,085.00	Jobs for America's Graduates-KS	6,500.00
DRIVER TRAINING	690.90	Kansas Gas Service	114.76
I/T & TARGETED IMPR PLAN	580.97	KSHSAA	1,624.63
PROF DEVELOPMENT	4,745.00	Learning Resources	79.03
PARENT EDUCATION FUND	7,268.10	Matheson Tri-Gas Inc.	205.29
CAREER & POSTSECNDRY ED	289.20	Midwest Bus Sales, Inc.	2,000.00
GIFTS & GRANTS	12.65	Breetta Moe	205.45
COOP SPECIAL EDUCATION	43,571.80	OPAA! Food Management	1,488.60
MEDICAID	1,660.31	United States Postal Service	150.00
SMART START (MCPC)	12,382.02	Pur-O-Zone	3,085.85
TOTAL	182,462.71	Schnell & Pestinger, Inc.	71.38
		Skyward-Nework Support	11,426.00
PAID JUNE 30, 2019: Cleanup Payroll		Smoky Hill/Central KS Ed Svc Ctr	775.00
Withholdings:		Sonova USA Inc.	337.99
American Fidelity Assurance	146.90	Southwest Strings	842.23
Flex Account Administration	240.00	St. Joseph Inst. For the Deaf	240.00
First National Bank & Trust	7,166.88	Superior Publishing Co.	24.00
KPERS	1,974.48	Waconda Trader	56.00
KPERS-Optional Life	3.90	TOTAL	194,812.30
KS Department of Revenue	1,090.97		
KS Employment Security Fund	29.18		

FUND SUMMARY:		KS Employment Security Fund	87.31
GENERAL FUND	128,330.79	Security Benefit Life Ins. Co.	400.00
SUPPLEMENTAL GENERAL	7,073.91	USD 273 Health Reserve	10,031.92
AT-RISK (4 YR OLD)	556.44	TOTAL	43,717.85
AT-RISK (K-12)	7,334.67		
CAPITAL OUTLAY	4,267.60	PAID JULY 19, 2019: Payroll	
TITLE I	417.33	Withholdings:	
FOOD SERVICE	1,950.22	MG Trust	450.00
PARENT EDUCATION FUND	625.04	American Fidelity Assurance	6,013.98
CAREER & POST SECONDARY	975.84	American Fidelity Assurance	3,030.00
HEALTH CARE SERVICE RES	12,443.04	Flex Account Administration	3,272.80
COOP SPECIAL EDUCATION	25,366.64	Meredith Clark, Treasurer	294.00
MEDICAID	774.85	First National Bank & Trust	73,019.12
SMART START (MCPC)	4,695.93	KPERS	20,162.31
TOTAL	194,812.30	KPERS - WAR	941.96
		KPERS-Optional Life	79.30
PAID JUNE 26, 2019: July Lump Sum		KS Department of Revenue	11,749.50
Payroll Withholdings:		KS Employment Security Fund	301.32
American Fidelity Assurance	1,445.45	USD 273 Health Reserve	48,684.59
American Fidelity Assurance Co.	675.00	Waddell & Reed, Inc.	950.00
Flex Account Administration	1,238.32	TOTAL	168,948.88
Meredith Clark, Treasurer	294.00		
First National Bank & Trust	22,726.55	PAID AUGUST 20, 2019: Payroll	
KPERS	5,781.37	Withholdings:	
KPERS-Optional Life	126.79	MG Trust	450.00
KS Department of Revenue	3,526.97	American Fidelity Assurance	5,480.83
KS Employment Security Fund	92.99	American Fidelity Assurance	2,930.00
Security Benefit Life Ins. Co.	400.00	Flex Account Administration	2,926.97
USD 273 Health Reserve	11,526.92	Meredith Clark, Treasurer	294.00
TOTAL	47,834.36	First National Bank & Trust	66,291.68
		KPERS	18,541.94
PAID JUNE 30, 2019: August Lump Sum		KPERS - WAR	941.96
Payroll Withholdings:		KPERS-Optional Life	79.30
American Fidelity Assurance	1,219.05	KS Department of Revenue	10,661.98
American Fidelity Assurance Co.	575.00	KS Employment Security Fund	274.67
Flex Account Administration	1,078.32	USD 273 Health Reserve	43,303.19
Meredith Clark, Treasurer	245.00	Waddell & Reed, Inc.	550.00
First National Bank & Trust	21,439.01	TOTAL	152,726.52
KPERS	5,142.54		
KPERS-Optional Life	122.94		
KS Department of Revenue	3,376.76		

The superintendent reported on: Budget Workshop on July 10, 2019 at Salina; Hearing Meeting 8/12/19 Board Meeting or Possibility that it may be later; Handed out a Health Insurance Update (No Vision Coverage- It will be Optional); Board Tour will be Friday, August 9 at 4:00 p.m. starting at the Jr-Sr High School; HVAC Discussion.

There were no administrators present to give reports.

A motion was made by Riemann, seconded by Salcido, to approve Board of Education appointments for the 2019-2020 school year. Motion carried: 6 Yeas, 0 Nays. With this motion the following were approved:

- a). Doris Gasper – Clerk of Board
- b). Mindy Hilt – Deputy Clerk of Board
- c). Tiffany Schroeder – District Treasurer
- d). Jim Johnson – Board Attorney
- e). Joe File – KASB Governmental Relations Network

A motion was made by Riemann, seconded by File, to set the regular board meetings for the 2019-2020 fiscal year on the second Monday of each month, except November when it will be on the second Tuesday due to a Holiday on Monday and said meetings be at 6:30 P.M. at the Board of Education Office, under the Home Rule Authority. Motion carried: 6 Yeas, 0 Nays. With this motion the following were also approved for the 2019-2020 school year.

- That First National Bank & Trust (Solomon Valley Bank), Guaranty State Bank and Trust Company of Beloit, Central National Bank, and First National Bank of Beloit as depositories for Unified School District No. 273.
- That the Beloit Call be appointed as official newspaper.
- Appoint Mr. Casey Seyfert, Jr.-Sr. High Principal; Mr. Brady Dean, Elementary Principal; and Mrs. Karen Niemczyk, Special Education Director, as the school employees responsible for reporting trancies in accordance with the statutes of the State of Kansas for the 2019-2020 school year.
- Appoint Mindy Hilt as Food Service Representative for 2019-2020.
- Appoint Mindy Hilt as determining official for free/reduced price meals.
- Appoint Jeff Travis as hearing official for free/reduced price meals.
- Appoint Doris Gasper as the authorized representative for KPERS and Public Information Officer.
- Appoint Jeff Travis and Tiffany Schroeder as additional signers for KPERS.
- Designate Casey Seyfert, Brady Dean and Karen Niemczyk to notify teachers and others about students with a history of dangerous behavior.
- Designate Jeff Travis as compliance coordinator for federal anti-discrimination laws including Title VI, Title VII, Title IX and Section 504 (ADA).
- Designate Jeff Travis as the representative for federal funds.
- Designate Jeff Travis as representative to apply for funding for FY19 “Consolidated Plan”.

A motion was made by Ludwig, seconded by Odle, to approve the following for 2019-2020:

a). Milk prices:

Students K-6	\$.50
Adults	\$.50

b). Reimbursement mileage rate: 58 cents per mile

c). Driver Education fees:

In District	\$122.00
Out of District	\$202.00

The fee includes the permit fee.

d). Textbook fees:

PreK-6 grade	\$37.50
7 th -12 th grade	\$37.50

e). Activity fees:

Student	\$20.00
Individual Adult	\$37.50
Family	\$75.00

Motion carried: 6 Yeas, 0 Nays.

A motion was made by Odle, seconded by Riemann, to approve/establish the Petty Cash Accounts (Board Office \$1,500.00; Elementary School \$1,000.00; Jr.-Sr. High School \$1,000.00). Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by Ludwig, to adopt the early payment request policy per KSD 12-105 (b) for fiscal year ending June 30, 2020. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Riemann, seconded by Odle, to waive the provisions of GAAP and fixed asset accounting for FY20. Motion carried: 6 Yeas, 0 Nays.

The board reviewed the 2019-2020 school calendar and a motion was made by Odle, seconded by Ludwig, to adopt the 1,116 hour calendar option for 2019-2020 school year. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Odle, seconded by Budke, to adopt resolutions for Beloit Elementary and Beloit Jr.-Sr. High School activity funds. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Salcido, seconded by Odle, to authorize the superintendent to dispose of surplus property during the 2019-2020 school year. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Ludwig, seconded by File, to approve a Grow Your Own Application from Heather Garst. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Riemann, seconded by Ludwig, to set the graduation date for Saturday, May 16, 2020 at 11:00 A.M. at the Beloit Jr.-Sr. High School. Motion carried: 6 Yeas, 0 Nays.

A motion was made by File, seconded by Odle, to set the following district credit card limits: Jeff Travis \$5,000; Karen Niemczyk \$2,000; Casey Seyfert \$2,000; Brady Dean \$2,000; Kyle Beisner \$2,000; Cassie Kopsa \$2,000 and all other credit cards with a \$2,000 limit. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Riemann, seconded by Odle, to approve the OPAA! bid for 5 years contingent upon the State Department of Education approval. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Riemann, seconded by File to approve the resurfacing of the Beloit Jr.-Sr. High School Parking Lot by Vincent Truesdale for \$51,000.00. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Odle, seconded by Ludwig, to approve the addition of the Class of 2023 for the Beloit Jr.-Sr. High School activity fund. Motion carried: 6 Yeas, 0 Nays.

A motion was made by Odle, seconded by Ludwig, to reluctantly accept the resignation of Mike Riemann as school board member effective immediately. Motion carried: 5 Yeas, 0 Nays.

A motion was made by File, seconded by Ludwig, that the meeting adjourn. Meeting adjourned at 7:50 p.m. Motion carried: 5 Yeas, 0 Nays.

President, Board of Education

Clerk, Board of Education